Date: 08/12/2014

Invitation to bid (goods)
Purchase of Security equipment
ITB No. MASOM-1415-PP Security Equipment

Section 1: Bid data

Bid number:	ITB-Mine Action Somalia 2014-Procurement Plan
Project:	91180- Mine Action in Support of AMISOM
Procurement official's name:	Mohamed Guled
Email:	mohamedgu@unops.org
Telephone number:	+252 618 2070 77
Issue date:	08 December 2014

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Requests for clarifications due

Date:	15 December 2014
Time:	1200hours East Africa Time

Bid due

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Date:	24 December 2014
Time:	1200hours East Africa Time

Planned award date

.

Date:	03January 2015

Invitation to bid (goods)
Purchase of Security equipment
ITB No. MASOM-1415-PP Security Equipment

Section 2: ITB letter

UNOPS plans to procure Security Equipment as defined in accordance with these documents. UNOPS now invites sealed bids from qualified bidders for providing the requirements as defined in the UNOPS specification attached hereto. Bids must be received by UNOPS at the address specified not later than **24 December, 2014, 1200hours East Africa Time**

This ITB is conducted in accordance with the UNOPS Procurement Manual and all other relevant directives and issuances and can be accessed by following the below link. For clarification on specific issues or to learn more details about procurement at UNOPS bidders are encouraged to consult the UNOPS Procurement Manual. In case of contradictions between this ITB and the UNOPS Procurement Manual, the UNOPS Procurement Manual shall prevail.

http://www.unops.org/SiteCollectionDocuments/Procurement/UNOPS%20procurement%20manual%20EN.pdf

This UNOPS ITB consists of six sections and a series of annexes which will be completed by bidders and returned with their bid

ITB Section 1: Bid data sheet
ITB Section 2: ITB letter (this document)
ITB Section 3: Instructions to bidders
ITB Section 4: UNOPS technical specifications/statement of work
ITB Section 5: UNOPS General Conditions of Contract (goods/services/small services)

Returnable ITB forms:

Annex A	Bid/No Bid Confirmation Form
Annex B	Check List Form
Annex C	Bid Submission, Technical and Price Schedule Offer Form
Annex D	UNGM Vendor registration form
Annex H	No adverse action conformation form
Annex J	Manufacturer's authorization form

Interested bidders may obtain further information by contacting this email address: mohamedgu@unops.org and Copy to Senthils@unops.org

Pre-cleared by:

Date: 12/8/2014

Monica Siles
Deputy Director, Support
UNOPS GPSO Peace & Security Cluster

Approved by:

Date: December 8, 2014

Yoshiyuki Yamamoto
Director
UNOPS GPSO Peace & Security Cluster

Invitation to bid (goods)
Purchase of Security equipment
ITB No. MASOM-1415-PP Security Equipment
Section 3: Instructions to bidders

1.1. Introduction

UNOPS means the United Nations Office for Project Services, GPSO & Security Cluster Somalia, with offices located in more than 80 countries worldwide.

Effective with the release of this ITB, all communications must be directed only to UNOPS (procurement official, Mohamed Guled by email at mohamedgu@unops.org and copy to senthils@unops.org . Bidders must not communicate with any other personnel of UNOPS regarding this ITB.

1.2. Eligibility and pre-qualification criteria

Bidders must not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNOPS to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this invitation to bid.

Bidders must not be under a declaration of ineligibility for corrupt and fraudulent practices published by UNOPS on its website. Bidders must meet the eligibility criteria as published on the UNOPS website.

When the bidder is not the manufacturer of the goods, and if so required in the UNOPS technical specifications/statement of work (section 4 of this ITB) the bidder shall be duly authorized by the manufacturer of the goods to submit this bid by completing annex J and returning it with its bid, assuring full guarantee and warranty obligations as per the contract.

The bidder must have the required and relevant experience and financial and production capability necessary to perform the contract as specified in the UNOPS technical specifications/statement of work (section 4 of this ITB)

Bidders may be disqualified if they have made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or record of poor performance such as, not properly completing contracts, inordinate delays in completion, litigation history, financial failures etc.

1.3. Cost of bid

The bidder shall bear all costs associated with the preparation and submission of its bid. UNOPS will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation process.

1.4. Content of solicitation documents

The goods required, bid procedures and contract terms are prescribed in these solicitation documents, contents of which are listed in the cover section, invitation to bid.

Bids must offer goods for the total requirement, unless otherwise permitted in the solicitation document. Bids offering only part of the goods may be rejected unless permitted otherwise in the solicitation document. The bidder is expected to examine all corresponding instructions, forms, terms and specifications contained in the solicitation documents. Failure to furnish all information required by these documents or submission of a bid that does not comply with these documents will be at the bidder's risk and may affect the evaluation of the bid.

1.5. Clarification of solicitation documents

1.5.1. A prospective bidder requiring any clarification of the solicitation documents may notify UNOPS in writing at UNOPS mailing address or email address indicated in the ITB indicated in the ITB. UNOPS will respond in writing to any request for clarification of the solicitation documents that it receives by the due date outlined on page 1. Written copies of UNOPS response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective bidders that have received the solicitation documents.

If the ITB has been advertised publicly, the results of any clarification exercise (including an explanation of the query but without identifying the source of inquiry) will be posted on the UNOPS website.

1.6. Amendments of solicitation documents

At any time prior to the deadline for submission of bids, UNOPS may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the solicitation documents by amendment.

All prospective bidders that have received the solicitation documents will be notified in writing of all amendments to the solicitation documents. For open competitions, all amendments will be posted on the UNOPS website in the tender notice.

In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bids, UNOPS may, at its discretion, extend the deadline for the submission of bid. UNOPS may, at its discretion, cancel the requirement in part or in whole.

1.7. Language of bids

The bids prepared by the bidder and all correspondence and documents relating to the bid exchanged by the bidder and UNOPS, shall be written in ENGLISH. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an appropriate translation of all relevant passages in ENGLISH In any such case, for interpretation of the bid, the translation shall prevail. The sole responsibility for translation and the accuracy thereof shall rest with the bidder.

1.8. Documents comprising the bid

Bidders shall not submit more than one bid per bidder in this ITB process, with the exception of alternative offers if so provided for in ITB Section 4, UNOPS technical specifications/statement of work.

The bid prepared by the bidder shall comprise the following components:

ITB submission (on or before bid due date):

As a minimum, bidders shall complete and return the below listed documents (annexes to this ITB) as an integral part of their bid. Bidders may add additional documentation to their bids as they deem appropriate.

Failure to complete and return the below listed documents as part of the bid may result in bid rejection.

Annex A	Bid/No Bid Confirmation Form
Annex B	Check List Form
Annex C	Bid Submission, Technical and Price Schedule Offer Form
Annex D	UNGM Vendor registration form
Annex H	No adverse action conformation form
Annex J	Manufacturer’s authorization form

If after assessing this opportunity you have made the determination not to submit your bid we would appreciate if you could return this form indicating your reasons for non-participation.

Pre-submission:
Bidders are requested to complete and return the Bid/No Bid Confirmation Form prior to the submission deadline indicating whether they do or do not intend to bid.

Stand-alone document	Bid/no bid confirmation form (Annex A hereto)

1.9. **Bid prices**

The bidder shall indicate on the appropriate bid price sheet contained in these solicitation documents the prices of the goods it proposes to supply under the ITB.

Fixed price: Prices quoted by the bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected, pursuant to ITB Clause 24.

1.10. **Bid currencies**

All prices shall be quoted in USD

UNOPS reserves the right not to reject any bids submitted in another currency than the mandatory bidding currency stated above. UNOPS may accept bids submitted in another currency than stated above if the bidder confirms during clarification of bids (1.18) in writing that it will accept a contract issued in the mandatory bid currency and that for conversion the official United Nations operational rate of exchange of the day of ITB deadline as stated in the ITB letter shall apply.

Regardless of the currency of bids received, the contract will always be issued and subsequent payments will be made in the mandatory bidding currency above.

1.11. **Bid security**

Does Not Apply To This ITB

~~As a requirement to participate in this solicitation bidders will submit a bid security as part of the bid in the amount of _____ [insert symbol, figure and words]. Any bid security will be in the same currency as stipulated in article 10 Bid currencies.~~

~~The bid security shall be in the form of a bid bond, a bank guarantee or irrevocable Letter of Credit issued by an accredited bank, acceptable to UNOPS, in the form provided in the solicitation documents, or another form acceptable to UNOPS and valid for thirty (30) days beyond the period of bid validity prescribed by UNOPS pursuant to clause 12. Any unsecured bid may be rejected by UNOPS.~~

~~Unsuccessful bidders' bid securities will be discharged/returned as promptly as possible but no later than thirty (30) days after the expiration of the period of bid validity prescribed by UNOPS pursuant to clause 12. Period of validity.~~

~~The successful bidder(s)' bid securities will be discharged/returned upon the bidder executing the contract, pursuant to clause 22. Signing of contract~~

~~The bid security may be forfeited:~~

~~a. If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid submission form; or~~
~~b. In the case of the successful bidder, if the bidder fails to sign the contract in accordance with clause 22. Signing of contract~~

1.12. **Period of validity of bids**

Bids shall remain valid for 120 days after the date of bid submission prescribed by UNOPS, pursuant to the deadline clause. A bid valid for a shorter period may be rejected.

In exceptional circumstances, UNOPS may solicit the bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. Bid security provided shall also be suitably extended. A bidder may refuse the request without forfeiting its bid security.

1.13. **Format and signing of bids**

The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. The latter authorization shall be indicated by written power-of-attorney accompanying the bid.

A bid shall contain no interlineations, erasures, or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialled by the person or persons signing the bid.

1.14. **Sealing and marking of bids**

The bidder shall send the submission email to: **unsoma_procurement@unops.org**

Email should have the subject line ITB-MASOM-1415-PP Security Equipment-2014-Procurement Plan and in the email body be addressed as follows:

UNOPS
Mine Action Somalia
UNMAS Camp

Mogadishu International Airport

Mogadishu, Somalia.

In case of bid submission by email to UNOPS, the receipt time stamp shall be the date and time when the submission has been received in the dedicated UNOPS inbox. UNOPS shall not be responsible for any delays caused by network problems etc. It is the sole responsibility of bidders to ensure that their bid is received by UNOPS in the dedicated inbox on or before the prescribed tender deadline.

1.15. **Deadline for submission of bids**

Bids must be received by UNOPS at the email address/office address specified under clause sealing and marking of bids not later than **1200hours, East Africa Time on 24 December, 2014**. All bids will be opened shortly thereafter.

UNOPS may, at its discretion, extend this deadline for the submission of bids by amending the solicitation documents in accordance with clause Amendment of solicitation documents, in which case all rights and obligations of UNOPS and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

1.16. **Late bid**

Any bids received by UNOPS after the deadline for submission of bids prescribed by UNOPS, pursuant to clause "Deadline for submission of bids", will be rejected. Where a bid security was requested any such bid security will be returned to the bidder after contract award has been made.

1.17. **Modification and withdrawal of bids**

The bidder may withdraw their bid after the bid's submission, provided that written notice of the withdrawal is received by UNOPS prior to the deadline prescribed for submission of bids.

The bidder's withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of the clause 'Deadline for submission of bids'. No bid may be modified subsequent to the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity.

1.23 **UNOPS right to vary quantities at time of award**

At the time the contract is awarded, UNOPS reserves the right to increase or decrease the quantity of goods and related services originally specified in Section 4, Technical specifications/SOW, provided this does not exceed the percentages specified in Section 4, Technical specifications/SOW, and without any change in the unit prices or other terms and conditions of the bid and the bidding documents.

1.24 **Notification of award**

Prior to the expiration of the period of bid validity, UNOPS will notify the successful bidder in writing by email or letter, that its bid has been accepted. The notifications of award will constitute the formation of the contract. Please note that the bidder will be required to complete registration on the UNGM prior to the signature and finalization of the contract.

1.25 **Signing of contract**

At the same time as UNOPS notifies a successful bidder that its bid has been accepted, UNOPS will invite the bidder, provided the bidder is successfully registered on the UNGM, to sign the final version of the Contract Form provided in the solicitation documents, incorporating all agreements between the parties.

1.18. **Clarification of bids**

To assist in the examination, evaluation and comparison of bids, UNOPS may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted. UNOPS will review minor informalities, errors, clerical mistakes, apparent errors in price and missing documents in accordance with the UNOPS Procurement Manual 8.9 Discussions with vendors.

1.19. **Preliminary screening**

UNOPS will examine the bids to determine whether they are complete, the documents have been properly signed, the bids are generally in order, and there are no computational errors in the Price Schedule.

1.20 **Determination of compliance**

Compliance refers to whether or not the bid substantially meets the quantitatively and qualitatively defined criteria as per the requirements and other qualification criteria as stated in the solicitation documents. If the offer complies with all the criteria specified in the solicitation documents such as pre-qualification and eligibility requirements, the offer is deemed substantially compliant.

1.21 **Evaluation steps**

All bids found substantially compliant with the formal criteria under 1.19 Preliminary screening will go through subsequent evaluation as follows:

a. Pre-qualification and eligibility criteria as outlined in the UNOPS technical specifications/statement of work as contained in this ITB are evaluated prior to technical and financial evaluation. Only bids meeting the minimum pre-qualification and eligibility criteria will be evaluated further.

b. Technical evaluation will be conducted to establish substantial compliance. When the specifications of the item/s quoted vary in one or more significant aspect/s from the minimum required technical specifications, the bid will not be considered substantially compliant and will not be evaluated further.

c. The prices of bids found to be substantially compliant will be compared to identify the most substantially compliant bid which represents the lowest overall costs to UNOPS.

d. Evaluation will be done for ***Lots***;

e. Bidders are allowed to quote separate prices for one or more lots. UNOPS may award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations is as follows:
UNOPS shall:
   i. Evaluate only complete lots;
   ii. Take into account the lowest priced substantially compliant offer for each lot

1.22 **Award criteria**

Bidders must meet all the mandatory business criteria outlined in Annex C. The qualifications will be evaluated by UNOPS and bidders determined to have met all mandatory requirements will be considered for award.

UNOPS will award the contract to the best qualified contractor whose bid substantially conforms to the requirements set forth in the solicitation documents and offers the lowest overall cost to UNOPS. UNOPS reserves the right to conduct negotiations with the vendor regarding the contents of their offer. UNOPS reserves the right to accept or reject any bid, and to annul the solicitation process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for UNOPS action.

Invitation to bid (goods)
Purchase of Security equipment
ITB No. MASOM-1415-PP Security Equipment

Section 4: UNOPS technical specifications

Bidders must include in their submission the following documents as specified in Annex B, Check list form:

- Financial capability related documents
- Experience and technical capacity related documents

These supporting documents must meet the following requirements:

(a) Financial Capability
The Bidder shall furnish documentary evidence that it meets the following financial requirement(s):

- Liquidity: the ratio Average Current assets / Current liabilities over the last 2 years must be equal or greater than 1. Bidders must include in their Bid audited balance sheets covering the last 2 exercises
- Profitability: the profit margin, i.e. Profit before interest and tax x 100 / Sales revenue (turnover) must be greater than 0. Bidders must include in their Bid audited profit and loss accounts covering the last 2 exercises

(b) Experience and Technical Capacity
The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s):

- Bidders shall furnish data to support that they have the production capacity to perform the Contract and complete delivery of the supplies within the stipulated delivery period.
- Bidder should be in continuous business of manufacturing / supplying the specific product as specified in the 'Summary of requirements' during the last 3 (three) years and similar products during the last 3 (three) years prior to bid opening.
- Details of experience and past performance of the Bidder on product offered and on those of similar nature within the past 3 (three) years and details of current contracts in hand and other commitments.
- Certification of incorporation of the Bidder and Manufacturer. Legal status, place of registration and principal place of business of the company or firm or partnership, etc

A.Summary of requirements

Lot N°1:Security Equipment	**Description of goods**	**Quantity**	**Unit**	**Delivery schedule from date of contract**
1	Razor Wire 30m	152	Rolls	4-5weeks
2	Steel Pickets 2m high	1500	packs	4-5weeks
3	Tie wirer, 10m roll. To secure the razor wire	20	Rolls	4-5weeks
4	Sand bags (Black)	1000	Each	4-5weeks
Lot N°2:Security Equipment	**Description of goods**	**Quantity**	**Unit**	**Delivery schedule from date of contract**
1	Portable Potty 24 Litre with required chemicals for cleaning at an estimate of 5 loads each	6	Lot	4-5weeks

2	MREs (Meal Ready to Eat) carton	40	Carton	4-5weeks
3	Mini Signalling Flares Red	10	Each	4-5weeks

Lot N°3: Security Equipment	**Description of goods**	**Quantity**	**Unit**	**Delivery schedule from date of contract**
1	Six Speaker Public Address System with Amplaphier and two Call stations	1	Set	4-5weeks
2	ID Card Printer	2	Set	4-5weeks
3	ID Printer Cartridges for item#02	30	Set	4-5weeks
4	ID Cards per 100	6	Each	4-5weeks

Lot N°4: Security Equipment	**Description of goods**	**Quantity**	**Unit**	**Delivery schedule from date of contract**
1	Vehicle recovery snatch straps	4	Each	4-5weeks
2	20 Litre (Black) Steel Wavian Jerry Can	4	Each	4-5weeks
3	Jerry Can Rigid (Black) Steel Pouring Spout, Non Spill	2	Each	4-5weeks
4	20L Jerry Can Holder	4	Each	4-5weeks
5	Tyre Repair Kit	2	Set	4-5weeks
6	Twin High Performance 12 Volt Portable Air Compressor	1	Set	4-5weeks

Consignee address and consignee-wise quantity distribution

Line item/ lot N°	**Consignee address**	**Quantity**	**Unit**
1 – Security Equipment	UNMAS Camp UNSOA, AMISOM MIA Mogadishu Airport Mogadishu, SOMALIA	As indicated in schedules for lots 1 - 4	As indicated in schedules for lots 1 - 4
2 – Security equipment	UNMAS Camp UNSOA, AMISOM MIA Mogadishu Airport Mogadishu, SOMALIA		
3 – Security Equipment	UNMAS Camp UNSOA, AMISOM MIA Mogadishu Airport Mogadishu, SOMALIA		
4 – Security Equipment	UNMAS Camp UNSOA, AMISOM MIA Mogadishu Airport Mogadishu, SOMALIA		

2. List of Related Services and Completion Schedule

Service	Description of service	Quantity	Physical unit	Place where services will be performed	Final completion date(s) of services
Not Applicable					

B. Detailed technical specifications

See Comparative Data Table under Annex - C

C. Drawings

Not Applicable

D. Inspections and tests

There are no specific requirements related to inspections and tests.

E. Manufacturer's Authorization form

Date:
ITB No: ITB-MASOM-1415-PP Security Equipment

To: UNOPS
Mine Action Somalia
UNMAS Camp
Mogadishu International Airport
Mogadishu Somalia

WHEREAS

We [insert complete name of manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of manufacturer's factories], do hereby authorize [insert complete name of bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 13 of the General Conditions for Goods, with respect to the goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the manufacturer]

Title: [insert title]

Dated on _____ day of _____, _____ [insert date of signing]

Invitation to bid (goods)
Purchase of Operations and Security equipment
ITB No. MASOM-1415-PP Security Equipment

Section 5: UNOPS General Conditions of Contract

In the event of an order, the UNOPS General Conditions of Contract will apply. The conditions are available at: http://www.unops.org/english/Opportunities/suppliers/how-we-procure/Pages/default.aspx under “Opportunities” > “Suppliers” > “How we procure” > “UNOPS General Conditions for Goods” / “UNOPS General Conditions for Contracts for Professional Services” / “UNOPS Conditions of Services – For contracts of a value less than USD 50,000”. If your company is unable to access the document, please send an email request to: mohamedgu@unops.org and the UNOPS General Conditions of Contract will be sent to you electronically.

Invitation to bid (goods)
Purchase of Security equipment
ITB No. MASOM-1415-PP Security Equipment

Section 6: UNOPS Special Conditions for Goods

Not Applicable

Invitation to bid (goods)
Purchase of Security equipment
ITB No. MASOM-1415-PP Security Equipment

Section 7: Purchase Order form

Not Applicable

ANNEX A

Invitation to bid (goods)
Purchase of Security equipment

ITB No. MASOM-1415-PP Security Equipment

Bid/no bid confirmation form

If after assessing this opportunity you have made the determination not to submit your bid we would appreciate if you could return this form indicating your reasons for non-participation.

Date:

To: UNOPS
Mohamedgu@unops.org

From: _____
_____
_____

Subject ITB-MASOM-1415-PP Security Equipment

YES, we intend to submit an offer.

NO, we are unable to submit a bid in response to the above mentioned invitation to bid due to the reason(s) listed below:

( ) The requested products are not within our range of supply
( ) We are unable to submit a competitive offer for the requested products at the moment
( ) The requested products are not available at the moment
( ) We cannot meet the requested specifications
( ) We cannot offer the requested type of packing
( ) We can only offer FCA prices
( ) The information provided for quotation purposes is insufficient
( ) Your ITB is too complicated
( ) Insufficient time is allowed to prepare a quotation
( ) We cannot meet the delivery requirements
( ) We cannot adhere to your terms and conditions (please specify: payment terms, request for performance security, etc.)
( ) We do not export
( ) Our production capacity is currently full
( ) We are closed during the holiday season
( ) We had to give priority to other clients' requests
( ) We do not sell directly but through distributors
( ) We have no after-sales service available
( ) The person handling the bids is away from the office
( ) Other (please provide reasons) _____
_____
( ) We would like to receive future ITBs for this type of goods
( ) We don't want to receive ITBs for this type of goods

If UNOPS has questions to the bidder concerning this NO BID, UNOPS should contact Mr./Ms. Mohamed Guled, phone/email mohamedgu@unops.org, who will be able to assist.

ANNEX B

Invitation to bid (goods)
Purchase of Security equipment

ITB No. MASOM-1415-PP Security Equipment

Check list form

Bidders are requested to complete this form and return it as part of their bid submission.

Activity	Yes/No/NA	Page # in your bid	Remark
Have you duly completed all the bidding forms provided in the Instructions to bidders?			
• Bid/no bid confirmation			
• Bid submission, technical and price schedule offer form			
• No adverse action conformation form			
• Manufacturer's authorization form			
Have you provided the required information for qualification purposes as contained in ITB document 4: UNOPS Technical specifications including:			
• Financial capability related documents			
• Experience and technical capacity related documents			

ANNEX C

Invitation to bid (goods)
Purchase of Security equipment

ITB No. MASOM-1415-PP Security Equipment

Bid submission, technical and price schedule offer form
Cover page

Bidders are requested to complete this form and return it as part of their bid submission.

This cover page, the specification/statement of work form and the price schedule form are an integral part of the bid submission form. Bidders are expected to return signed as part of their bid. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: (Insert date (as day, month and year) of bid submission)

ITB No.: ITB-MASOM-1415-PP Security Equipment

To: unsoma_procurement@unops.org

We, the undersigned, declare that:

a. We have examined and have no reservations to the bidding documents, including amendment No.: 1415-Procplan

b. We offer to supply in conformity with the bidding documents and in accordance with the delivery schedules specified in the Schedule of Requirements the following goods :Operations and Security Equipment

c. The total price of our bid, excluding any discounts offered in item (d) below, is: (Insert the total bid price in words and figures, indicating the various amounts and the respective currencies);

d. The discounts offered and the methodology for their application are:

   Discounts: If our bid is accepted, the following discounts shall apply. (Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies.)

   Methodology of application of the discounts: The discounts shall be applied using the following method: (Specify in detail the method that shall be used to apply the discounts);

e. Our bid shall be valid for the period of time specified in Instructions to Bidders Sub-Clause 20.1, from the date fixed for the bid submission deadline in accordance with Instructions to Bidders Sub-Clause 24.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

f. If our bid is accepted, we commit to obtain a performance security in accordance with Instructions to Bidders Clause 44 and GCG Clause 12 for the due performance of the Contract;

g. We have no conflict of interest in accordance with Instructions to Bidders Sub-Clause 4.2;

h. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by UNOPS, in accordance with Instructions to bidders Sub-Clause 4.3;

i. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

j. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded.

Signed: (Insert signature of person whose name and capacity are shown)

In the capacity of (Insert legal capacity of person signing the Bid Submission Form)

Name: (Insert complete name of person signing the Bid Submission Form)

Duly authorized to sign the bid for and on behalf of: (Insert complete name of bidder)

Dated on _____ day of _____, _____ [insert date of signing]

Bid submission, technical and price schedule offer form

Bidders are requested to complete this form and return it as part of their bid submission.

Bidders shall fill in the enclosed forms in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall reflect the list of goods and related services specified by UNOPS in the technical specifications/statement of work.

Technical offer

Bidders are encouraged to include any additional information regarding the goods they offer in this section in form of free text

Comparative data/compliance table

To establish compliance of their bid with the UNOPS technical specifications bidders must complete the right column of the below table and the compliance confirmation statement:

LOT No 1: Security Equipment:

Item No: 1: Razor wire

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Material for Razor Barbed Wire Fencing: Galvanized blade, stainless steel blade. **Features:** Compact fencing and rational structure, high safety factor, for the protection of key project	Yes/No
Length: 30M, Concertina Barbed Wire: 750mm Dia. Barbed Wire Fabric: 3.76/4.88mm, 3m high, mesh 50mm × 50mm coated. Brace Rail Pipe; 89.9mm, 4m high length coated epoxy green. Line post: hollow section 100 × 100 × 4 × 3000mm with base Plate and top Cover (post cap) coated. Double arm 50 × 50 × 5mm each 500mm long with 6 notches (epoxy angle plated). Tie Wire: 2.5mm/3.76 PVC Coated. Base Plate 300 × 300 × 6mm with Epoxy Paint Finish. Slats 	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 2: Steel Pickets

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Shape: T- post Capacity: Heavy duty Color: Green Size: 2m high Suitable and to secure Item No.1 : Razor wire 	Yes/No

Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 3: Tie wire

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
To secure the razor wire in Item No.1 : Razor wire 18 gauge (1.2mm dia) stainless steel tying wire. 10 M rolls 	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 4 Sand bags

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Size - 14" X 26" - 50 lb. Capacity- Color : Black 100% - BIO-DEGRADABLE – ENVIRONMENTALLY FRIENDLY TREATED TO PROTECT AGAINST ROT, MILDEW, AND SUN. 	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

LOT No 2: Security Equipment:

Item No: 1 Portable Potty 24 L with required chemicals for cleaning for each 5 loads

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Completely Self-contained: Waste Tank & Water Tank Both Included with full size seat. Premium Leak-proof Polyethylene Tanks, Double-sealed Drain Valve Built-in Carry Handles for Easy Transport User's Manual Included	Yes/No

Waste Tank Capacity: 5 gal Water Tank Capacity: 3 gal Weight: 11 lbs Load Limit: 440 lbs Seat Post Size: 14"(L) x 13"(W) Cover Dimension: 16"(L) x 14"(W) Dimensions: L 16" x W 14" x H 17" 	
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 2 MREs (Meal Ready to Eat) carton

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Primary Ingredient: Rice, Vegetables, Bean curd, chicken Recipe: Breakfast + Lunch, Breakfast +Supper, Lunch+ Supper Packing: 12Bags/ctn-6 sets per carton; Carton size: 38.5*25.5*26CM Type: Self- contained Individual, & No artificial colours. Sufficient energy, Delicious flavour, Organic material & rich nutrition Weight: Slight weight backing	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 3 Mini Signalling Flares Red

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Dimensions: 150mm x 65mm x 20mm Gross Weight: 180g Number of Signals: 8 Signal Colors: White/green/red (or mixed) Signal Burn: Time 4 seconds Deployment: Height 90m Visibility: 1500m (in bright daylight) Shelf – Life: 5 years 	Yes/No

Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

LOT No 3: Security Equipment:

Item No: 1: Six Speaker Public Address System with Amplaphier and two Call stations

UNOPS's minimum Technical Requirements	**Your offer (Please fill in):**
A complete PA (Public Announcement) Package with six horn speakers, 240w 100V PA amplifier, wireless hand held microphone and 100m of PA Cable. 6 IP65 rated (weather proof) horn speakers, a 240w PA amplifier, UHF wireless Microphone operating up to 30m and 100m of high quality insulated PA speaker cable with 240w PA Amplifier	Yes/No
240w PA Amplifier 1 x 240WRMS 4 balanced mic/line inputs Mic 1 with priority circuit and automatic talk over Additional connection for desktop microphone via screw terminal 1 aux input Speaker outputs via screw terminals Line output Insert facility for preamplifier Input and output level controls 2-way tone control for the output 21V phantom power, selectable Temperature-controlled fan, continuously adjustable Mains operation or 24V emergency power operation Removable mounting brackets	Yes/No
Horn Speakers Power max.38W Power rms25W Frequency response250Hz - 10kHz (±3dB) Impedance400, 500, 670, 1k, 2k ohms SPL @ 1W/1m108dB SPL @ rated power121dB Tappings25, 20, 15, 5W Dimensions310 x 270mm~ Weight2.34kg	Yes/No
UHF Wireless Microphone System Power, signal (A&B) and audio level indicators Balanced (XLR) and unbalanced (6.3mm) audio outputs Rear mount antennae Mains adaptor, 6.3mm jack lead and rack ears supplied Anti-slip rubberized coating on microphone Supplied in robust, plastic carry case Headset accessories available: 171.339UK, 171.345UK, 171.335UK	Yes/No

Battery supplied	
Mic System Technical Specification UHF 1 Ch Wireless Mic 863.3MHz Power supply 12Vdc, 500mA Audio output -12dB @ 600 Ohms Battery 9Vdc (1 x PP3) Dynamic range >110dB Image rejection >60dB RF output power >10mW Signal to noise ratio >100dB THD <0.5% Dimensions : Microphone 240 x 49mm~ Dimensions : Receiver 213 x 148 x 45mm Weight : Microphone 220g Weight : Receiver 538g Frequency 863.3MHz	Yes/No
Insulated PA Speaker Cable Colour Black CSA 2.5mm² Strands 2 x 79/0.2mm~ Dimensions 8.8mm~ Current 25A max. Length 100m	Yes/No
Warranty:	Yes/No
Name of manufacturer:	Yes/No
Warranty / after sales service:	Yes/No

Item No: 2 ID card Printer

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Standard Features • Auto calibration of ribbon • USB connectivity • Microsoft Certified Windows drivers • Print Touch NFC tag for online printer documentation access • 100 card covered feeder (30 mil) • 45 card capacity output hopper (30 mil) • 16-character LCD operator control display • 300 dpi (11.8 dots/mm) print resolution • Two-year warranty on printer • Two-year (unlimited passes) original print head • Kensington secure lock slot **Printer Specifications** • Dye-sublimation thermal transfer direct to card • Full color or monochrome printing • Single- and dual-sided printing • 700 cph monochrome single-sided • 195 cph single-sided YMCKO • 140 cph dual-sided YMCKOK • Edge-to-edge printing on standard CR-80 media Supplies Specifications	Yes/No

• Integrated cleaning roller included with each ribbon. • Media Starter Kit (single-sided)– 1 YMCKO ribbon, 200 30-mil PVC cards, • Cleaning Kit: 4 print engine cleaning cards and 4 feeder cleaning cards, 1000 images **Operating Characteristics** Operating temperature: 60° F (15° C) to 86° F (30° C) Storage temperatures: 23° F (-5° C) to 131° F (55° C) Operating humidity: 20% to 65% non-condensing Storage humidity: 20% to 70% non-condensing **Media Storage:** • Temperature: 41° F to 77° F (5° C to 25° C) • Humidity: 35% to 65% non-condensing **Electrical** • Auto-switching single-phase AC power • Operating range: 90-132VAC and 190-264VAC RMS • Frequency range : 47-63 Hz • FCC Class A	
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 3 ID Printer cartridges

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Cartridges of the above printer, Color Ribbon Cassette – YMCKO 800015-940; 200 images/roll	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 4 ID Cards

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Per 100, Premier PVC, durable PVC plastic cards with a long lifespan. Customizable card options to meet our needs	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

LOT No 4: Security Equipment:

Item No: 1 Vehicle recovery snatch straps

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Recovery Snatch Strap Breaking Strength: 33,000lb Length: 30' Elasticity: 20% genuine Material: 100% Nylon Reinforced eyes Eyes & Seam Protector sleeves	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 2 20 Litre Wavian Jerry Can

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Made out pickled sheet steel Unique wide channel breather smooth pouring Lined to prevent rusting with a petrol, oil, water or alcohol resistant coating. The cap has additional protection of locking pin (International patent) to ensure it cannot be opened accidentally The Bayonet closure is completely leak-proof with the can in any position Dimensions: (L x W x H): 6.5 x 13.5 x 18.5 Weight: 12lbs Color: Black	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 3 Jerry Can Rigid

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Color: Black Steel Pouring Spout, Non Spill Suitable for the above Jerry Can in Item No: 2	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 4 20L Jerry Can Holder

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
Steel and ssuitable for the above Jerry Can in Item No: 2	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 5 Tyre Repair Kit

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
The kit should include the following:- Heavy Duty Steel , Quality Products Suitable for all types of cars, trucks, bikes, 4WDs. 1pc Heavy duty metal T-handle plugger 1pc Heavy duty metal T-handle spiral reamer 2 x Hex keys Spare plugger and reamer 12cc tube tire glue 30 x 100mm repair plugs Jar of lubricant Plastic storage case	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

Item No: 6 Twin High Performance 12 Volt Portable Air Compressor

UNOPS's minimum Technical Requirements	Your offer (Please fill in):
On-Board High Performance 12 Volt Twin Air Compressors with complete with a heavy duty, water tight, shatterproof polymer compound carrying case, illuminated compressor isolating switch, wiring harness with automotive alligator clamps and pressure switch, two splash resistant air filters, 20 foot long abrasion and heat resistant air hose with male to female couplings, air blow gun, and tire inflation kit.	Yes/No
Country Of Origin:	Yes/No
Brand & Model:	Yes/No
Warranty:	Yes/No

The offered products are in accordance with the required specifications and technical requirements:

YES NO

Any deviations must be listed below:

Bid prices

Bidders to submit their financial bid by completing the price schedules.

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by UNOPS in the technical specifications/statement of work.

	LOT1	**Qty**	**Currency:**			
			Unit price DAP at UNMAS Camp MIA	Unit price CPT at Mogadishu International Airport	Total price DAP at UNMAS Camp MIA	Total price CPT at Mogadishu International Airport
1	Razor Wire 30m	152				
2	Steel Pickets 2m high	1500				
3	Tie wirer, 10m roll. To secure the razor wire	20				
4	Sand bags (black)	1000				

	LOT2	**Qty**	**Currency:**			
			Unit price DAP at UNMAS Camp MIA	Unit price CPT at Mogadishu International Airport	Total price DAP at UNMAS Camp MIA	Total price CPT at Mogadishu International Airport
1	Portable Potty 24 Litre with required chemicals for 5 loads each	6				
2	MREs (Meal Ready to Eat) carton	40				
3	Mini Signalling Flares Red	10				

	LOT3	**Qty**	**Currency:**			
			Unit price DAP at UNMAS Camp MIA	Unit price CPT at Mogadishu International Airport	Total price DAP at UNMAS Camp MIA	Total price CPT at Mogadishu International Airport
1	Six Speaker Public Address System with Amplaphier and two Call stations	1				
2	ID Card Printer	2				
3	ID Printer Cartridges for item#02	30				
4	ID Cards per 100	6				

	LOT4	Qty	Currency:			
			Unit price DAP at UNMAS Camp MIA	Unit price CPT at Mogadishu International Airport	Total price DAP at UNMAS Camp MIA	Total price CPT at Mogadishu International Airport
1	Vehicle recovery snatch straps	4				
2	20 Litre (Black) Steel Wavian Jerry Can	4				
3	Jerry Can Rigid (Black) Steel Pouring Spout, Non Spill	2				
4	20L Jerry Can Holder	4				
5	Tyre Repair Kit	2				
6	Twin High Performance 12 Volt Portable Air Compressor	1				

Bid summary

	Bidder's total prices (price entered by bidder):	
Total firm DAP price – UNMAS Camp ,MIA - Lot 1	Currency:	
Total firm CPT price -Mogadishu International Airport - Lot 1	Currency:	
Total firm DAP price – UNMAS Camp ,MIA - Lot 2	Currency:	
Total firm CPT price -Mogadishu International Airport -Lot 2	Currency:	

Total firm DAP price – UNMAS Camp ,MIA - Lot 3	Currency:	
Total firm CPT price -Mogadishu International Airport -Lot 3	Currency:	

Total firm DAP price – UNMAS Camp ,MIA - Lot 4	Currency:	
Total firm CPT price -Mogadishu International Airport -Lot 4	Currency:	

ANNEX D

Invitation to bid (goods)
Purchase of Security equipment

ITB No. MASOM-1415-PP Security Equipment

UNGM vendor registration form

As part of the bid, it is desired that the bidder goes to the United Nations Global Marketplace (UNGM) registration website: https://www.ungm.org/Registration/RegisterSupplier.aspx and fills out the registration. If the bidder is already registered with UNGM, please provide your UNGM registration number **(**_____**)**. Please ensure that your firm's information on UNGM is current.

Bidders need to familiarize themselves with the United Nations Supplier Code of Conduct. UNOPS encourages all suppliers to subscribe to the United Nations Global Compact.

The bidder may still bid even if not registered with the UNGM. However, if the bidder is selected for contract award, the bidder must register on the UNGM prior to contract signature.

ANNEX E

Invitation to bid (goods)
Purchase of Security equipment

ITB No. MASOM-1415-PP Security Equipment

Bid security (bank guarantee) form

Not Applicable

ANNEX F

Invitation to bid (goods)
Purchase of Security equipment

ITB No. MASOM-1415-PP Security Equipment

Performance security form

Not Applicable

ANNEX G

Invitation to bid (goods)
Purchase of Security equipment

ITB No. MASOM-1415-PP Security Equipment

Not Applicable

ANNEX H

Invitation to bid (goods)
Purchase of Security equipment

ITB No. MASOM-1415-PP Security Equipment

No adverse action confirmation form

This is to certify that:

a. No adverse action has been taken against the bidder (Insert bidder's name) and the manufacturers (insert manufacturer's names) whose products are being offered by the bidder against this Invitation to bid, in the last 5 (five) years.

b. The following instances of previous past performance have resulted in adverse actions taken against the bidder (insert bidder's name) and the manufacturers (insert manufacturer's names) whose products are being offered by the bidder, in the last 5 (five) years. Such adverse actions included:

(Indicate date and reasons for adverse actions and result of adverse actions; i.e. suspension or cancellation of manufacturing license by regulatory authorities, product recalls, blacklisting, debarment from bidding etc.)

Signature_____
Name_____
Designation with stamp____
Date_____

UNOPS

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